

2.2

**Air Conditioning Unit**

**Application Form**

Legal description: Village \_\_\_\_ Lot \_\_\_\_ Blk \_\_\_\_ Sec \_\_\_\_  
Address: \_\_\_\_\_  
Owner: \_\_\_\_\_  
Phone (Res): \_\_\_\_\_ (Day): \_\_\_\_\_  
Fax: \_\_\_\_\_ Other phone: \_\_\_\_\_  
Email: \_\_\_\_\_  
Estimated Start Date: \_\_\_\_\_  
Contractor Company Name: \_\_\_\_\_  
Contractor's Phone: \_\_\_\_\_  
Contractor's Address: \_\_\_\_\_  
Contractor's E-mail: \_\_\_\_\_

**HOW TO APPLY**

1. Complete and sign this application. (Refer to the Compliance Deposit/Inspection Schedule).
2. Provide brochures & drawings or photographs & color samples.
3. Attach a scaled copy of the property survey noting the location of the proposed improvement, also to scale. This does not apply to painting, siding, roofing and garage door changes. If the survey is greater than 11"x17" please attached three copies.
4. Please visit our web site to check the posted agendas of the Plan Review Committee meetings at [thewoodlandstowship-tx.gov](http://thewoodlandstowship-tx.gov). Submission **does not** guarantee posting on the upcoming agenda.

| For Office Use | APPLICANT INFORMATION - PLEASE PROVIDE THE FOLLOWING:   |
|----------------|---|
|                | Are any trees over 6 inches in diameter as measured 2 feet from the ground proposed for removal? <b>(yes/no)</b> If yes, how many? _____ Please indicate the location of the trees on the property survey.  |
|                | Air Condition Unit Specifications:<br>Type of Unit: window units, ground mounted compressor, other _____.<br>Size of unit: length _____ width _____ height _____ tons _____ Color: _____<br>Number of units existing: _____ Type: _____<br>Number of units proposed: _____ Type: _____ Total: _____ |
|                | Where will the unit be located? Describe: _____   |
|                | If a window unit is proposed, what is the installed height above grade? _____ ft. How will the window unit be screened from view? _____   |
|                | How will they be screened from view? Please explain: _____  |
|                | Will there be additional hard wiring for electricity? <b>(yes/no)</b> Plumbing? <b>(yes/no)</b>   |
|                | What is the existing Living Area of your home? _____ sq. ft.  |

## OWNER CERTIFICATION AND HOLD HARMLESS AGREEMENT

1. The information set out above and included with this Application is accurate and complete.
2. The improvements will be completed in accordance with the approved application.
3. The improvements will not affect existing surface water flows at the lot boundaries.
4. Agents or employees of the Woodlands Township have my permission to enter the property during normal business hours to inspect construction of the improvements.
5. Construction is not to begin until approval has been received for the Plan Review Committee

Owner understands that the Township does not review plans for compliance with applicable laws or codes, and that it is the duty of the owner and the owner's contractors or consultants to design and construct the proposed improvements according to applicable laws, codes and sound practices. Owner hereby releases and agrees to hold The Woodlands Township, The Development Standards Committee, and their agents and employees harmless from any cost or liability arising out of the review or approval of plans for the proposed improvements.

\_\_\_\_\_  
Owner Signature Date

\_\_\_\_\_  
Contractor Signature (optional) Date

**NOTE: Construction must be completed within 120 days of Plan Approval**

(For Office Use Only)

Staff Approval Verification

Date \_\_\_\_\_ Int. \_\_\_\_\_ Int. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Committee Action \_\_\_\_\_  
(date)

\_\_\_\_ Approved \_\_\_\_\_ Deferred  
\_\_\_\_ Conditionally Approved \_\_\_\_\_ Returned  
\_\_\_\_ Disapproved

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Supplemental Action \_\_\_\_\_  
(date)

\_\_\_\_ Approved \_\_\_\_\_ Deferred  
\_\_\_\_ Conditionally Approved \_\_\_\_\_ Disapproved

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_